

# Raghad Battan

## professional Summary

Extensive experience in the field of hospital management and health services. Creative Training Manager with extensive knowledge of best practices in creating instructional materials. Successful at developing and improving training programs for employees at all levels. Good communicator, planner and conflict manager with advanced understanding of training needs for each department. Well-qualified Health Services Administrator effective at developing and implementing service policies to meet changing needs.

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## work history summary

**Health Services Manage.&Hospital Specialist**, King Abdulaziz University Hospital Jeddah, Oct 2017 -Current

**Health Services Manage.&Hospital Assistant**, King Abdulaziz University Hospital, Jeddah, Feb 2015 – Sep 2017

**Medical Secretary**, King Abdulaziz University Hospital, Jeddah, Oct 2011 – Jan 2015

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## Education

**Master of Hospital and Health Services Management**, King Abdulaziz University, Jeddah, Mecca Region , 2021

**Bachelor of Science**, Health Services Manage & Hospital, King Abulaziz University, Jeddah, Mecca Region, 2017

**Diploma of Health Services Manage & Hospital**, King Abdulaziz University, Jeddah, Mecca Region, 2015

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## Skills

Training programme design, Training and assessment strategy, Coaching and mentoring, Simulation training, Curriculum optimization, Training matrix development ,Survey analysis, Patient relations Policies and procedures ,Workflow planning ,Administration and management, Continuous improvement management ,Strategic planning, Policy Development Strategic consulting, Staff evaluations ,Innovative thinker Leadership.

## Contact

### Mobile

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## Languages

**Arabic:** Native

**English :**Intermediate